

**PTO Meeting Minutes**  
**Dec 10, 2008**

**Executive Board Members Present:** Melissa Ferland, Tami Miller, Cheryl Winn, Dawn Alexander-Tapper, Jane Hartnett, Linda Perrow Ann Saucier, Leanne Leonard

**Members Present:** Trisha O'Neil , Jess Keefe, Carol Viens, Diane Schuette, Lisa Clegg

The meeting began at 4:05pm

**I. Treasurer's Report** was presented by Cheryl Winn and a motion was made to approve by Tami second by Leanne. The motion was approved.

We earned a \$1,837 profit from the fall catalog fundraiser. There are a few items missing and they should be Fed-Exing them this week.

**II. Minutes** were presented for October, November, and the December Executive Board Meeting Minutes and a motion to approve them was made by Linda Perrow and seconded by Lisa Clegg and was approved.

**III. Principal's Report:** Friday is the day progress reports go home. Elfin Fair will be from 5-6 pm and then is followed by the holiday concert. There will be a bake sale and water sale to benefit Ferry Beach and the Museum of Science trips . The Nutcracker will be performed for the school on Dec 17 at 10:30 am. Winter Sports begins on January 5th and there is a reminder to dress appropriately and wear helmets.

**IV. Committees:**

- a. Black Fly Ball: Tami asks that members take a letter to contact potential donors with a sample letter/script. If soliciting a NH made products/service, look at the potential donor's website and be specific as to what you would like donated. Tami asked that each member take a list of potential donors to solicit. Once a donation is received, a thank you note will be written to each donor by the person who requested it.
- b. Bylaw Committee is finished for the year,
- c. Journey to the Rainforest is ongoing.
- d. Membership Committee has not met, but Linda has created a membership signup sheet for the Elfin Fair night and Carol Viens will also be a part of the committee. If everyone can sign up for a 15 minute session to man the membership table during the Elfin Fair and concert we will be signing up new members and giving away free water bottles.
- e. Afterschool Committee: We are looking for new members and possibly a new chairperson. Schedules from previous years were shared, and it is possible to have a smaller afterschool program if the committee makes that decision. We may send out a notice asking if parents want the program to run at all and if so, a call for volunteers to run a club or help organize the program.
- f. Ballfield Committee: No meetings have been held since the presentation. A motion was made by Tami and seconded by Dawn to release the Ballfield plan and turn the research over to the Effingham Rec. Dept. A vote was taken and was unanimously passed.
- g. Reading Challenge: Melissa proposes that we postpone it until Summer 09. Lisa suggests that we kick it off with the Title One book giveaway if we can acquire those funds.

**V. Other Business:**

- a. Childrens Stage Adventure: Funding for CSA: we owe \$600 and approximately \$1000 for housing. A motion was made by Tami to take the funds from the afterschool account, seconded by Ann and was unanimously passed
- b. Running Rascals will be starting in after vacation. Carol Viens is continuing to look for some donations to fund running shoes and has solicited water bottle donations.
- c. Ferry Beach – Because 50% of tuition was paid on time, a \$5 per child discount was given, the balance is still due. Melissa has contacted Waste Management and Target for grants. As there is \$ 2685 in Field Trip Fund. Melissa suggested that we take funds from that account. Lisa made a motion to fund \$1,300 for Ferry Beach and and it unanimously passed

Meeting Adjourned at 5:04pm